

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 15 JULY 2024 AT 7.30PM

**PRESENT:** Councillor Michael Loggin Chairman; Councillors Mark Bracey, Kevin Ridge, Wayne Rule and Matthew Walsh.

**ALSO IN ATTENDANCE:** Theresa Goss, Clerk and Responsible Financial Officer.

In the absence of the Chairman at the start of the meeting, Councillor Wayne Rule took the Chair temporarily.

**18/24 Apologies** – Councillor Jordan Bolton submitted his apologies because he was at work. Councillor Linda Baker submitted her apologies because a family member was unwell.

**Resolved** that the apologies from Councillors Linda Baker and Jordan Bolton be approved and the absences authorised.

**19/24 Declaration of Interests** – There were no declarations of interest.

**20/24 Minutes** - The minutes of the meeting held on 20 May 2024 were taken as read, duly adopted and signed by the Chairman.

**Resolved** that the minutes of the meeting held on 20 May 2024 be approved and signed by the Chairman.

**21/24 Matters Arising from the Minutes of 20 May 2024** – There were no matters arising.

**22/24 Open Forum** – There were no residents present.

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)*

**23/24 Reports from the Unitary Authority Councillors** – There were no reports from the West Northants Unitary Authority Councillors.

*(The Chairman arrived during this item)*

### **24/24 Village Matters**

- i) Playing Field Association (PFA) – The Chairman reported that a letter had been received from Brackley Athletic Football with a request to reduce the rent and discuss the line marking and grass cutting.

A planning application for the pavilion would be submitted shortly and over £3000 had been raised so far this year for the project. A fundraising wine tasting evening was also being held on 26 July 2024.

**Resolved** that:

- 1) the report be noted; and
  - 2) a site meeting be arranged with the Chairman, Keith Wilks plus Steve Fothergill and Gareth Webb from Brackley Athletic Football Club to discuss the line marking and grass cutting. **Action TG**
- ii) Myers Close Play Area – Prior to the meeting, Councillor Jordan Bolton had reported to the Clerk that the Valencia funding was still under way and he was also working on funding from HS2.

Councillor Kevin Ridge reported that local residents were regularly giving verbal abuse to children who were using the play equipment in the Memorial Hall play area. Councillor Ridge would update the Clerk if it continued and then the matter would be referred to Northamptonshire Police.

**Resolved** that the report be noted.

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## 25/24 Parish Council Matters

- i) Training – The Chairman reminded Councillors about the Parish Council's training policy and the need to undertake training courses.

<https://www.newbottleparishcouncil.co.uk/securedocs/NPC%20Training%20Policy.pdf>

**Resolved** that the report be noted.

## 26/24 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority:

2024/2988/S73

Cornerstone Farthinghoe Road Charlton

Variation of condition 2 [approved plans] to application 2023/7221/FULL [replacement dwelling] to include the detailed design layout information with minor changes to rear garden door and window arrangement. Conditions 3, 4, 5, 6, 7, 10, 11 removed through the submission of required information to discharge conditions.

No objections

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers:

2024/1641/FULL

Memorial Hall, Main Street, Charlton

Construction of new single storey preschool building with secure play area on land adjacent to Charlton Memorial Hall

Approved

2024/1928/FULL

Fox House, Farthinghoe Road, Charlton,

Demolition of existing rear extension and garage. Single and double storey side and rear extension with solar panels. New pergola. Alterations to outbuilding. Entrance canopy. 1.8m high timber entrance gates. Approved

- iii) The Parish Council considered the following planning application:

2024/2934/FULL

The Green, Brackley Road, Newbottle, Charlton

Proposed rebuilding of front garage extension and south gable end. Single storey extension above garage, two storey front, rear and side extensions with associated works

**Resolved** that the Parish Council has no objections to the application, however it would like to see the character of the original house being retained. **Action TG**

## 27/24 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

**Resolved** that:

- 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;

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- 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 15 July 2024 for the bank accounts at Unity Trust Bank be noted; and
- 3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 15 July 2024 and the Unity Trust bank statements for June 2024.

ii) Budget Monitoring – The Parish Council considered the budget monitoring report for 2024/2024.

**Resolved** that the report be noted.

**28/24 Correspondence** – The Clerk asked the Parish Council whether it would like to provide a Book of Condolence for the community to sign, in the event of the death of a Senior Figure. Councillors felt that this should be provided by the Parish Council as not everyone would wish to sign an on-line Book of Condolence. **Action TG**

**29/24 Meeting Dates** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 16 September 2024
- 18 November 2024

### **30/24 Items for Future Meetings**

- Charlton Welcome Newsletter
- Bus shelter
- Financial Regulations 2024/2025
- Bonfire at the Playing Field
- Street lighting – Phase 2

(The meeting closed at 8.20pm)

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Signed, Chairman – 16 September 2024